

Dollar House Reservation Application

The Chinquapin Homeowners Association policy mandates that reserving the Dollar House be restricted to Homeowners and their invited guests. And that a **Homeowner must be present at the event.**

This application may be mailed (P.O. Box 6955, Tahoe City, CA 96145), faxed (530-583-2336) or hand delivered to the office of WMC Inc. (243 N. Lake Blvd., Suite 202).

**Once the requested date and use has been authorized,
You will receive a written confirmation of this reservation along with a request for a check.**

FEES

The following fee schedule will be used to cover the expense of setting up, cleaning, trash pick-up, utilities (sewer, water, gas electric), outside patio cleaning and site inspection prior to and after the event.

<u>Category</u>	<u>1 Day</u>	<u>2 Days</u>	<u>3 Days</u>	<u>Weddings</u>
Up to 30 people	\$250	\$500	\$1,000	\$1,000
31-70 people	\$600	\$1,200	\$1,500	\$1,500
71-120 people	\$1,500	\$3,000	\$4,000	\$4,000

***Events exceeding 70 people require a CHOA Management Company staff person to be present.**

Deposit check **\$250** Deposit (Non Weddings) **\$1000** Deposit (Weddings)

Any breach of contract will result in the forfeiture of deposit
(Make check payable to CHOA)

Please indicate appropriate fee for number of guests. **Wedding** **Other Event**

Number of Guests: _____ **Fees \$** _____ (Make check payable to CHOA)

Name of Homeowner **Unit Number**

Requested Date(s) of Use **Time of Use** _____
_____ **to** _____

Description of event including any entertainment or music:

Number of Cars Expected _____ **Number of Boats Expected** _____

The CHOA Management Company will provide you with a temporary gate code upon Board approval of your event. Parking spaces for cars and boats are limited. If you anticipate parking more than 5 cars and or mooring more than 4 boats, arrangements must be made to park/moor off the property and have your guests shuttled to the Dollar House. **What arrangements have you made for parking/mooring?**

Rental confirmation for a CHOA Management Company staff person, if necessary:

The Chinquapin Homeowners Association policy mandates that usage of the Dollar House be reserved for the exclusive use by the Homeowners and their invited guests. A Homeowner may reserve the Dollar House for their exclusive use and/or the use of an immediate family member and assume full responsibility for the facility and the conduct of their guests. The Dollar House may be reserved for up to three sequential days at a time.

The Homeowner making the reservation MUST BE PRESENT at the scheduled event.

A penalty fee will be imposed, amount determined by the Board of Directors, and the deposit will be forfeited if the Homeowner is not present at the scheduled event.

A reservation of the Dollar House includes the house, the patio and the Dollar Pier. It does not include any of the beach or the main pier.

Special arrangements must be made 30 days in advance to park more than five (5) cars and/or to moor, off load or tie more than four (4) boats at the main pier.

CHOA will provide:

- Utility Service such as water, gas and electricity.
- Two (2) hours of cleaning and trash removal. However, if more time is required, the Homeowner will be billed for the additional time.
- Propane for the BBQ
- Kitchen in working order
- Place settings and cooking equipment for 30 people

After a Board Member approves the requested date(s) and intended use, the Homeowner will receive written confirmation of the reservation including a request for payment.

A security deposit of either \$250 or \$1,000 (made out to CHOA) is required to reserve the requested reservation and must be delivered to CHOA Management Company 60 days prior to the event or the event will be cancelled. CHOA will return the security deposit minus any amounts deemed necessary to repair damages inflicted upon the Dollar House by the Homeowner and/or the Homeowner's associates, guests, invitees, contractors, and all other persons whatsoever who are connected with the Dollar House reservation during the rental period, whether or not such persons did so with the Homeowner's knowledge or consent. The Homeowner will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that CHOA may incur as a consequence of the actions of the Homeowner or any of the Homeowner's guests, invitees, or attendees while the Homeowner has reserved of the Dollar House, and shall indemnify and hold harmless the CHOA and its agents against any and all legal actions which may arise from the Homeowner's use of the Dollar House.

ANY BREACH OF THIS CONTRACT WILL RESULT IN FORFIETURE OF DEPOSIT AND THE POSSIBLE LEVY OF A FINE, THE AMOUNT TO BE DETERMINED BY THE BOARD OF DIRECTORS.

The Homeowner must provide **proof of liability insurance in the minimum amount of \$1,000,000 per occurrence** for all events 30 days prior to the event. This certificate of insurance and endorsement must name CHOA and its agents as additionally insured. Please email or fax this endorsement to CHOA Management Company: WMC at 530-583-2336.

For reservations of 71 people or more, a CHOA Management Company staff member must be hired to attend the event. The staff member will arrive ½ hour prior to the event and stay ½ hour after the conclusion of the event or until all clean up is finished. Contact WMC for the current fee per hour.

SOUND SYSTEMS

Sound systems and music are allowed. However, use of the sound system must cease and desist after 10:00PM in order to be compliant with the local noise ordinance.

CLEAN-UP

The Homeowner is responsible for removing all decorations and debris from premises at the close of the event. **Nothing is to be attached in any way to the interior or the exterior of the Dollar House. Use of staples, tacks, tape of any kind, glue or any other kind of adhesive to the doors, walls or light fixtures is prohibited. Also, no rice, confetti or birdseed can be thrown anywhere on the property.** If clean up requires more than the provided 2 hours, additional fees will be levied.

PARKING

Parking at Chinquapin is limited. If you anticipate parking more than five (5) vehicles and/or mooring more than four (4) boats, arrangements must be made in advance for taxis or shuttle service to transport your guests to and from the Dollar House. There is no parking in the Dollar House circle or in the numbered spaces. **Parking/mooring arrangements must be discussed with CHOA Management Company 30 days in advance and no parking is allowed in numbered parking spaces or the circle area adjacent to the event.**

I certify that I have read and approve the Dollar House Reservation Agreement and will abide by the rules and regulations of the Chinquapin Homeowners Association. I understand that I am responsible for any damage that may occur at the Dollar House and surrounding areas on the above listed date. I have carefully reviewed and accepted all of the Rules related to the Dollar House use described in Exhibit F of the CHOA Amended and Consolidated Rules and Regulations. I also understand that it is my responsibility to inspect the facility prior to the above date and point out any potential problems, in writing, that may exist to the CHOA Management Company.

Name _____ Date _____ Unit # _____

Event Equipment List & Useful Information

	<i>Quantity</i>
Six-foot long Banquet tables	3
Five-foot round Banquet tables	4
Folding tables	2
Folding chairs	79

Outdoor Patio furniture includes:

Five-foot round tables	3
Chairs	18

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- **Chairs & tables are located in the back of the Dollar House.**
 - **The indoor dining room table is 8 feet long.**
 - **Place settings & cooking equipment for 30 people.**
 - **Fireplaces are available for use. Wood is not provided.**
 - **Ice machine @ Chinquapin pool is open all the time.**
 - **Gas BBQ and extra propane is located outside and will be filled upon request**
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Dollar House keys are checked out to the Chinquapin Homeowner only.

Keys are available at

WMC, Inc.

243 North Lake Blvd, Suite 202

Telephone 530-583-2713; Fax 530-583-2336